

OGDENSBURG BRIDGE & PORT AUTHORITY

CHECK SIGNING POLICY

The Ogdensburg Bridge and Port Authority Board of Directors annually shall designate those staff members authorized to sign checks for any amount up to and including \$2,500. Any amount over and above the amount of \$2,500 requires two signatures, one of management and one of a Board Member.

Checks being presented to a Board Member for co-signature will be presented with all appropriate back-up for that expenditure.