

**OGDENSBURG BRIDGE & PORT AUTHORITY**  
**FACILITIES COMMITTEE MEETING**  
**THURSDAY, SEPTEMBER 12, 2019**

A meeting of the Facilities Committee of the Ogdensburg Bridge and Port Authority was held in the boardroom of the Administration Building on Thursday, September 12, 2019 at 3:00 PM.

The following were present:

David D. King, Committee Chair  
Christopher B. T. Coffin, Member  
Vernon D. Burns, ex officio  
Francis P. Cappello, Counsel  
Wade A. Davis, Executive Director  
Fariha Qudsi, Accounting Manager  
John A. Rishe, Director of Commercial & Industrial Development  
Steven J. Lawrence, Director of Operations

Committee Chair King called the meeting to order at 3:04 PM.

A. Port of Ogdensburg

1. Approval of Purchase of New Deal Blend Runway Deicer. Runway safety is critical and OBPA-OGS is responsible for the safe operation of aircraft on our runways in all weather conditions. Due to the climate in Ogdensburg, NY it is necessary to prepare for and implement a snow and ice control plan. New Deal Blend Deicer is an approved FAA deice material that has been used with success in past winter weather events at OGS, and is the sole source for this product. It is now time to re-supply our stock of the chemical so that we are prepared for the season. The material comes in 2205lb bags and it is most cost effective to have six bags delivered at the cost of \$11,921 per delivery. On a motion by Vernon D. Burns, seconded by Christopher B. T. Coffin it was,

**RESOLVED** that the Authority Board of Directors authorizes the Airport Manager to purchase deicing chemicals from New Deal Deicing in the amount of \$11,921 in accordance with the Procurement Policy Requirements;

**AND BE IT FURTHER RESOLVED**, that the Airport Manager is hereby authorized to purchase additional deicing chemicals when needed for up to \$25,000, before requiring additional Board approval.

A voice vote was called.

**MOTION MOVED TO FULL BOARD.**

2. Approval of Purchase of Runway Sand for Runway Operations. Runway safety is critical and OBPA-OGS is responsible for the safe operation of aircraft on our runways in all weather conditions. Due to the climate in Ogdensburg, NY it is necessary to prepare for and implement a snow and ice control plan. FAA approved runway sand is a material that assists in the process and is a cost-effective way to maintain good friction on the runway surface. It is now time to re-supply our stock of the material so that we are prepared for the season. The Director of Operations has sourced the product at Stout's Ready Mix Ltd at a cost of \$7,000 for 250 tons to be delivered throughout the season with \$3750 due at first delivery and the remainder \$3750 at the last delivery. On a motion by Christopher B. T. Coffin, seconded by Vernon D. Burns, it was,

**RESOLVED** that the Authority Board of Directors authorizes the Airport Manager to purchase runway sand from Stout's Ready Mix Ltd. in accordance with the Procurement Policy Requirements, at a cost of \$7000 for 250 tons, delivered.

A voice vote was called.

**MOTION MOVED TO FULL BOARD.**

3. Approval of Surplus Property Minimum Bids. The Authority is in the process of soliciting bids for the sale of surplus property. Following is the list of items in the sale along with the proposed minimum bid for each.

- 1977 Barber-Greene Conveyor Portable Stacking Conveyor (Model PK101X115)- Min. Bid: \$7,500
- 1985 Barber-Greene Radial Stacker Conveyor (Model PK212X265) – Min. Bid: \$12,000
- 1985 Barber-Greene Feeder Conveyor (Model PK40CX125) – Min. Bid: \$5,000
- 2004 GMC Sierra 4X4 PU Truck, 2 door, AC, with Myers Plow, White (Mileage: 173,162) Min. Bid: \$1,500
- ONAN 125kw Standby Genset (Model 125DGEAL) Trailer Mounted – Min. Bid: \$3,500

Staff recommends approval of these minimum bid limits so that the surplus property sale can be progressed. Committee Chair David D. King asked how the values of the property are determined. Director of Operations Steven J. Lawrence replied that he researches online in addition to discussing the condition of the property with staff. He stated that some of the equipment still runs but wouldn't be reliable enough for a project. Executive Director Wade A. Davis stated that all of the equipment will be listed in "as-is/where-is" condition. On a motion by Christopher B. T. Coffin, seconded by Vernon D. Burns, it was,

RESOLVED, that the Director of Operations is hereby authorized and directed to proceed with the sale of surplus property at the established minimum bids outlined below:

- 1977 Barber-Greene Conveyor Portable Stacking Conveyor (Model PK101X115)- Min. Bid: \$7,500
- 1985 Barber-Greene Radial Stacker Conveyor (Model PK212X265) – Min. Bid: \$12,000
- 1985 Barber-Greene Feeder Conveyor (Model PK40CX125) – Min. Bid: \$5,000
- 2004 GMC Sierra 4X4 PU Truck, 2 door, AC, with Myers Plow, White (Mileage: 173,162) Min. Bid: \$1,500
- ONAN 125kw Standby Genset (Model 125DGEAL) Trailer Mounted – Min. Bid: \$3,500

A voice vote was called.

MOTION MOVED TO FULL BOARD.

**B. Commerce Park**

1. **Approval of Surplus Property Options.** The Facilities Committee of the Ogdensburg Bridge & Port Authority has reviewed the attached options in regard to selling Authority-owned land in an effort to facilitate local real property tax generation; to facilitate private sector growth and development; and to encourage job creation through development. The various options were discussed at length. The Committee decided on Option 3. On a motion by Vernon D. Burns, seconded by Christopher B. T. Coffin, it was,

**RESOLVED, that the Board of Directors of the Ogdensburg Bridge & Port Authority hereby directs staff to pursue implementation of Option 3.**

**RESOLVED, that the attached report and record of Board decision be forwarded to the Ogdensburg City Council, the St. Lawrence County Board of Legislators; and the Ogdensburg City School District Board of Education.**

A voice vote was called.

**MOTION MOVED TO FULL BOARD.**

2. **Surplus Land – Beach.** The Facilities Committee of the Ogdensburg Bridge & Port Authority has reviewed the attached options regarding the Authority-owned beach area. The various options were discussed at length. The Committee agreed to pursue Option 1, with the time-table amended to hold the public auction in March, upon the recommendation of Executive Director Wade A. Davis. On a motion by Vernon D. Burns, seconded by Christopher B. T. Coffin, it was,

**RESOLVED, that the Board of Directors of the Ogdensburg Bridge & Port Authority hereby directs staff to pursue implementation of Option 1.**

A voice vote was called.

**MOTION CARRIED TO FULL BOARD.**

Committee Chair David D. King asked if there was any further business. Vernon D. Burns requested that the vacant T-Hangar at the Airport be renovated to accommodate a new office for the Airport Manager, as well as a break room for Airport staff. He suggested that the renovations be done by Authority staff. On a motion by Vernon D. Burns, seconded by Christopher B. T. Coffin, the meeting adjourned at 3:50 PM.



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David D. King  
Facilities Committee Chairperson