

**OGDENSBURG BRIDGE & PORT AUTHORITY**

**FACILITIES COMMITTEE MEETING**

**MONDAY, SEPTEMBER 26, 2022**

A meeting of the Facilities Committee of the Ogdensburg Bridge and Port Authority was held in the boardroom of the Administration Building on Monday, September 26, 2022 at 5:00 PM.

The following were present:

Jennifer Quirk-Pickman, Assistant Treasurer  
Vernon D. Burns, Board Chair  
Steven J. Lawrence, Executive Director  
Patricia A. Nisco, Chief Financial Officer  
Stephanie L. Saracco, Airport Manager  
Anthony Adamczyk, Director of Economic Development  
James Chase, Director of Operations

ABSENT: David D. King, Committee Chair

Jennifer Quirk-Pickman called the meeting to order at 5:13 PM.

A. Ogdensburg International Airport

1. Update on Contour Airlines Operations. Chief Financial Officer Patricia A. Nisco stated that the turnaround time for reimbursement for Contour's invoice seems to be three days. Board Chair Vernon D. Burns asked how the load factor has been. Airport Manager Stephanie L. Saracco reported that the load factor is creeping up. There have been two diverted flights due to weather, but over-all the feedback about Contour has been positive.
2. Upstate Airport Economic Development and Revitalization Initiative. Executive Director Steven J. Lawrence reported on the \$18 million dollar grant that was awarded to the Authority for improvements to the Ogdensburg International Airport. Staff has discussed a Project Labor Agreement but nothing can begin until the grant is fully

executed and approved by the Board, which should take place at the beginning of November.

B. Commerce Park Campus

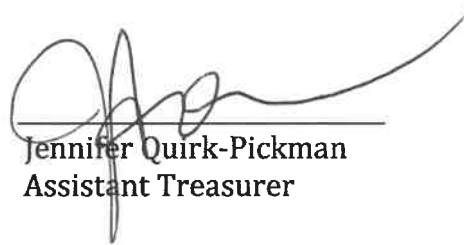
1. Childcare initiative Discussion. Executive Director Steven J. Lawrence met with representatives from Empire State Development and The Arc Jefferson-St. Lawrence to provide further information and clarification regarding the proposed project. Board Chair Vernon D. Burns asked if this project could receive Federal funding next year. Executive Director Steven J. Lawrence stated that it could and that if Federal funding is received, in addition to funding from Regional Council, the Authority would have approximately 75% of the required funding for the project.

C. Ogdensburg Prescott International Bridge

1. 2022 Biennial Bridge Inspection. Executive Director Steven J. Lawrence reported that he would like Parsons to give an executive summary at the next Board meeting. There were some yellow flags on the Canadian side of the Bridge, but the U.S. side is in good shape. Board Chair Vernon D. Burns stated that the Bridge is over 60 years old and the fact that there are no red flags speaks to how well staff has taken care of it. Executive Director Steven J. Lawrence added that the Authority is also very appreciative to New York State for the amount of funding they have provided for the Bridge.
2. Border Station Pavement Evaluation Review. There was a discussion about how to finance pavement repairs at the Border Station. Executive Director Steven J. Lawrence said that work would likely begin in the Spring and that bid prices tend to be better in early Winter.

There was a need for Executive Session for matters relating to section 105 1f of the open meetings law to discuss the medical, financial, credit or employment history of a particular person

or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. On a motion by Vernon D. Burns, seconded by Jennifer Quirk-Pickman, the meeting went into Executive Session at 5:45 PM. On a motion Vernon D. Burns, seconded by Jennifer Quirk-Pickman, the meeting resumed at 6:24 PM. There was no action to be taken out of Executive Session. On a motion by Vernon D. Burns, seconded by Jennifer Quirk-Pickman, the meeting adjourned at 6:24 PM.



Jennifer Quirk-Pickman  
Assistant Treasurer